

UGANDA CRICKET ASSOCIATION

Position: Operations Manager

Uganda Cricket Association (UCA) exists to govern and grow the game of cricket in Uganda, providing year-round programs at every level to drive success, inspiring unity and diversity. We are forward thinking and motivated to succeed. We intend to succeed on the world stage and be the sport that Uganda is most proud of.

We are motivated by ambitious goals and inspired by the exceptional people that we work with and are looking for an Operations Manager resident in Uganda who will report to the Chief Executive Officer (CEO).

Purpose

To support the CEO in implementing UCA's Strategic plans through by proactively managing Business As Usual tasks (BAU) as well as being involved in the strategic planning for the Association utilizing organizational expertise, personal skills and cricket knowledge to build strong relationships internally and externally.

Key Responsibilities

- Identification and communication of everything that is going on within Cricket, being an expert on activities, plans, finance, regulation, development, national teams in order to enable the right decision making and to impact the overall strategy and future Cricket in Uganda.
- Professional and strategic engagement with all key Cricket stakeholders from identifying key influencers, to initiating and managing initiatives and ideas including, but not limited to, hosting, weekly updates, inviting counter-parties to cool events and building a strong partnership by understanding their needs and providing them with value add in terms of good reporting, regular updates and insights.
- Drive success of overall UCA objectives through partnership and team work with all Cricket stakeholders, understanding the fundamentals of each team and working with specialists (Development, Accounts, National Teams, National Council of Sports, International Council of Cricket, Media and Commercial to maximize the value and passion of Cricket to each stakeholder.
- Effective problem solving and upfront management of expectations through communicating up and out clearly and calmly when faced with issues, specifically delays, regulatory or compliance concerns whilst owning the resolution of any issues that may arise.
- Identify and unblock any issues that might hamper Cricket growth; managing internal constraints within UCA and other counter-parties.

Capabilities

- Ability to work in a dynamic, ever changing environment
- Intellectual curiosity and humility
- Confident personality with excellent communication, presentational, listening and influencing skills
- Ability to work to tight deadlines, multi-task, prioritize and handle a diverse workload
- Decisive, detail orientated, enthusiastic, problem solver
- Ability to work with experts in driving solutions
- Strong interpersonal skills and patience
- Strong analytical capability
- Super-generalist with expertise in a wide range of commercial, marketing and technical areas.

Key Requirements

- Relevant university degree
- Proven strong organizational and planning skills
- Minimum 3 years professional experience within the Sports Industry
- Good knowledge of Cricket will be an added advantage.
- Sound experience in relationship management, operations management, key account management and project management

Remuneration:

Attractive salary and health insurance.

The position will carry a two year contract which will be renewable for the same period but with an annual review based on performance targets.

Please submit a sealed cover letter and resume, **with at least two references**, to:

The Chief Executive Officer

Uganda Cricket Association

P.O.Box 8346

Kampala

Or

Hand deliver to the Association's Headquarters at:

National Council of Sports Headquarters,
Lugogo Indoor Stadium Complex.
Behind the MTN Arena.

Or email: info@ugandacricknet.com

All applications sent by email should either be word or pdf documents.

The closing date for receiving applications is **Friday 12th April 2019**